

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

**December 8, 2004**

Minutes of the Finance and Administration Sub-Committee (FASC) meeting held at 1:10 p.m.

<b>COMMITTEE ATTENDANCE</b>		
Gordon, Candace	District of Maple Ridge	Councillor ( <b>FASC Chair</b> )
Turner, John	Electoral Area D	Director ( <b>FASC Vice-Chair</b> )
Lonsdale, Corinne	District of Squamish	Councillor (via conference call)
Rankin, Lee	City of Burnaby	Councillor
Anderson, Mary Wade	City of White Rock	Councillor
Drew, Ralph	GVRD	Director, LMTAC Chair/Ex-Officio
<b>STAFF</b>		
Pirie, Kirstie	LMTAC	Manager and Acting Recording Secretary
Schlecker, Regan	LMTAC	Aboriginal Affairs Analyst

**CALL TO ORDER**

Chair Gordon confirmed a quorum was in attendance and called the meeting to order at 1:10 p.m.

**1. ADOPTION OF AGENDA**

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF MINUTES**

2.1 November 3, 2004 - The minutes were adopted as presented.

**CARRIED UNANIMOUSLY**

**3. REPORTS**

**3.1 2005 Orientation/Refresher Session**

Kirstie Pirie, Manager, reviewed the suggested changes to the annual session, including inviting all members of LMTAC member council and regional districts. Members discussed the benefits of ensuring members are provided with contextual information. It was noted that this session offers a good primer for new and returning members before the inaugural meeting.

**RECOMMENDATION AND MOTION TO EXECUTIVE:**

That the LMTAC Executive endorse the outline for the 2005 LMTAC Orientation/Refresher Session.

**CARRIED UNANIMOUSLY**

**4. OTHER BUSINESS**

**4.1 Review of Actuals**

The Chair reviewed the current statement.

**RECOMMENDATION:**

That the November 30, 2004 Actuals be received for information.

**CARRIED UNANIMOUSLY**

**4.2 Year-end Items**

Kirstie Pirie, Manager, provided a summary of the following items:

- LMTAC was notified that, in the near future, the GVRD payroll department is planning to group LMTAC members separately in the system for enhanced categorization.
- The annual contracts between LMTAC and external consultants was finalized.
- The LMTAC office would be closed for the annual break between Christmas and New Years.

**RECOMMENDATION:**

That the update be received for information.

**CARRIED UNANIMOUSLY**

**4.3 Next Year Planning: FASC related items**

Members reviewed the FASC related items of the endorsed 2005workplan in preparation for beginning the New Year. Discussion related to the balance of LMTAC's limited resources with multiple potential projects, including public education. One member reinforced the need to focus on priority treaty table issues.

**5. INFORMATION**

There were no information items presented at this meeting.

**6. ADJOURNMENT** - The meeting concluded at 1:45 pm.

**The next meeting is scheduled for January 5, 2005 and will be held only if necessary.**