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February 23, 2005

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, March 2, 2005 from 10:30 am – 12:00 pm in the 2nd Floor West Meeting Room, 4330 Kingsway, Burnaby.

1. AGENDA FOR ADOPTION

1.1 March 2nd, 2005

2. MINUTES FOR ADOPTION

2.1 February 2nd, 2005*

3. REPORTS

3.1 Strategic Planning Session*

30 min

Recommendation from Manager, February 21, 2005:

That members of FASC recommend to the Executive Committee and Full Board that:

- A strategic planning session with the full LMTAC membership be organized as soon as possible for the purpose reviewing the LMTAC Mission Statement, priority roles and decision-making guidelines (as per 2005 workplan); and
- The services of an independent consultant be utilized (as per 2005 budget)

3.2 Review: Distribution and Storage of LMTAC Information with Member Jurisdictions*

30 min

Directive: That members review the attached Executive Committee minutes excerpt and copy of the staff representative survey in advance of meeting. Members will be asked to discuss what, if any, further steps should be taken regarding how LMTAC information is distributed and stored within member jurisdictions.

4. OTHER BUSINESS

4.1 January 2005 Actuals (document provided on table)

5 min

5. INFORMATION*

5.1 Minister Plant response re. Provincial Funding to LMTAC

6. Next Meeting: April 6th, 2005 [only as required]