

Lower Mainland TAC
4th Floor
4330 Kingsway
Burnaby, BC V5H 4G8

L O W E R
M A I N L A N D
T R E A T Y
A D V I S O R Y
C O M M I T T E E

Telephone (604) 451-6179
Fax (604) 436-6860
E-mail: lmtac.lmtac@gvrd.bc.ca
Website: www.lmtac.bc.ca

July 28, 2005

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC **FASC** to be held on **Wednesday, August 3, 2005** from **10:00 a.m. – 12:30 pm** in the **6^h Floor Meeting Room**, 4330 Kingsway, Burnaby.

-
1. **AGENDA FOR ADOPTION**
 - 1.1 **August 3, 2005**

 2. **MINUTES FOR ADOPTION**

 3. **REPORTS**
 - 3.1 **Draft Budget 2006 Preparations** 45 min
Directive: Members are requested to review the attached documents to continue to prepare a draft budget for 2006.
[additional documents to be provided on table]

 - 3.2 **2005 Annual LMTAC Member Survey*** 15 min
Directive: As part of the LMTAC Workplan, FASC members are requested to review the attached staff report and 2004 survey. Following, members are asked consider changes, if any, to the 2005 survey.

 - 3.3 **Preliminary 2006 FASC-related Workplan Items*** 15 min
Directive: Members are requested to review the attached list of 2005 workplan status report and brainstorm other **FASC-related** suggestions as part of the LMTAC 2006 work planning process.

 - 3.4 **Staffing Transition** 45 min
[documents to be shared in advance of meeting]

 4. **OTHER BUSINESS** 10 min
 - 4.1 **November Municipal Elections (Operating Procedure Excerpt)***
Transition Procedures Between Municipal Election Day and the First Meeting of the New LMTAC Membership

 - 4.2 **2005 Regional District Presentations**
- **Timing & presentation focus**

 5. **INFORMATION***
 - 5.1 Letters to Regional District Funding Partners regarding 2004 audit and 2006 budget preparations

 6. **Next Meeting: September 7th, 2005 [only as required]**