

September 1, 2006

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, September 6, 2006 from 10:00a.m. – 12:00noon in the 2nd Floor Café West Meeting Room, 4330 Kingsway, Burnaby, BC.

1. AGENDA FOR ADOPTION

1.1 September 6, 2006

2. MINUTES FOR ADOPTION

2.1 June 28, 2006*

3. REPORTS

3.1 2006 Annual Member Survey*

Directive: As part of the LMTAC Workplan, FASC members are requested to review the attached staff report and 2005 survey. Following, members are asked to consider changes, if any, to the 2006 survey.

3.2 2007 Budget*

Recommendation from Staff:

That further to preliminary Board endorsement of the draft 2007 Budget on July 26, 2006, FASC members recommend the draft 2007 Budget for final endorsement by the LMTAC Executive Committee and Board in September.

3.3 Annual Regional District Presentations

- September 15 GVRD ARC
- September 21 SCR D
- September 25 SLRD

Directive: As part of LMTAC's annual presentation to each of its three regional districts, FASC members are requested to provide direction on key messages related to recent activities and LMTAC's increased funding request for 2007.

4. OTHER BUSINESS [in-camera]

4.1 Research/Communications Coordinator Annual Performance Review and Contract Renewal

- *verbal update and on-table recommendation from Managing Director*

4.2 Managing Director Annual Performance Review and Contract Renewal

- *verbal update and on-table recommendation from LMTAC Chair*

5. INFORMATION

5.1 2005 Audit Statement*

5.2 LMTAC Financial Statements – July 2006 [to be provided on-table]

6. Next Meeting: November 1, 2006 [only as required]