

February 15, 2006

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, February 15, 2006 from 11:00a.m. – 1:00p.m. in the 8th Floor Meeting Room, 4330 Kingsway, Burnaby, BC.

1. AGENDA FOR ADOPTION

1.1 February 15, 2006*

2. MINUTES FOR ADOPTION

2.1 December 14, 2005*

3. REPORTS

3.1 LMTAC Website*

Recommendation from Managing Director:

That FASC members:

- a) Receive this report for information; and
- b) Authorize the Managing Director to proceed with renewing a contract with the existing service provider for the remainder of 2006.

3.2 Monthly Board Feedback Form*

Recommendation from Staff:

That FASC members:

- a) Receive this report for information; and
- b) Review and provide comments on the attached monthly feedback form.

4. OTHER BUSINESS

4.1 **2006 Orientation Session – verbal update**

[In-camera]

4.2 **Staffing – Managing Director 6-Month Performance Review**

5. INFORMATION*

5.1 **Year End Actuals: December 2005***

5.2 **2006 Budget***

5.3 **FASC Terms of Reference 2006***

6. Next Meeting: March 1, 2006 [only as required]