

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

March 8, 2006

Minutes of the Finance and Administration Sub-Committee (FASC) meeting scheduled at 12:00 noon to 2:00 pm on March 8, 2006, in the 2nd Floor Café West meeting room, 4330 Kingsway, Burnaby, B.C.

ATTENDANCE:	
SUB COMMITTEE	
Councillor Corinne Lonsdale (FASC Chair)	District of Squamish
Chair John Turner (FASC Vice Chair)	Squamish Lillooet Regional District
Councillor Ted Schaffer	City of Langley
Councillor Colin Richardson [via conference call]	Village of Belcarra
Mayor Ralph Drew (LMTAC Chair/Ex Officio)	Greater Vancouver Regional District
STAFF	
Regan Schlecker	LMTAC Managing Director
Mark Kirsop	LMTAC Research/Communications Coordinator
Cheri Hamilton	Administrative Assistant and Acting Recording Secretary

CALL TO ORDER

Chair Lonsdale confirmed a quorum was in attendance and called the meeting to order at 12.05pm

1. ADOPTION OF AGENDA

The agenda was adopted as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

February 15, 2005 - The minutes were adopted as amended with a correction to the date indicated.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Proposed Amendments to the 2006 Budget

The FASC Chair provided members with context for this agenda item. In particular that the 2006 budget was based on the assumption that provincial funding would be received and because LMTAC did not receive any funding contributions from the Province in 2005, LMTAC needed to review the 2006 budget and proceed on the basis that no provincial funding would be received for 2006. Following, members were asked to consider options a) through f) for reductions in expenditures. It was noted that reduced honorarium rates were only considered for the Executive Committee and FASC; as Board participation was to be encouraged.

In discussion, members considered ways in which LMTAC could seek additional funding from regional districts; however given budgets were already set for the year, LMTAC should proceed with a Provincial funding request for 2006/2007. The LMTAC Chair advised members that the province has been notified of the serious position in which LMTAC finds

itself and there was a small possibility that extra provincial funds left over from 2005 could be made available. LMTAC staff was to pursue this further with provincial colleagues. One member inquired if UBCM could be of assistance on the matter given it was the body that created TACs with the Province.

Members reviewed the draft provincial funding request letter and requested that additional, stronger wording be included to reference LMTAC's intergovernmental work. There was also a suggestion that the Province be asked to cover extra travel and accommodation costs for table representatives, when table meetings are held in Victoria.

RECOMMENDATION AND MOTION TO EXECUTIVE:

- a) endorse the amended budget, including options (a) through (f) for reduced expenditures, effective immediately and subject to review if Provincial funding is received;
- b) endorse an exception for the Treaty Table Fund Balance for 2006 at 9.16%;
- c) recommend that an LMTAC funding request letter for 2006/2007 (as amended) be sent from the LMTAC Chair to the Minister; and
- d) recommend that the LMTAC Chair write an additional letter to the Minister to request that the Province cover all extra travel and accommodation costs attributable to treaty table meetings held outside the Lower Mainland.

CARRIED UNANIMOUSLY

12:50pm Mayor Drew departed the meeting.

3.2 Monthly Board Feedback Form

A revised Feedback Form was circulated for discussion, based on comments received at the February 15th FASC meeting, and the following recommendation was suggested:

RECOMMENDATION AND MOTION TO EXECUTIVE

That the attached Board Monthly Feedback Form be implemented on a three-month trial basis at the March Board meeting and that staff report back on the findings.

CARRIED UNANIMOUSLY

4. OTHER BUSINESS

4.1 LMTAC Executive Committee – Alternates

The FASC Chair lead FASC members in a discussion of the on-table report and noted that the issue of Executive Committee alternates arose during a review of Table Representative alternates and required clarification in LMTAC's Operating Procedures section 7. In particular, the Executive Committee was composed of elected positions and, therefore, different from the LMTAC Board when it came to alternates.

In particular, FASC members were asked to consider the following questions:

- In the absence of Executive Committee members, what is the expectation with respect to alternates attending on their behalf?
- What implications may this have for the responsibilities of elected positions?
- Table Representation is a unique role that may involve the assistance of an elected alternate.
 - o As per Operating Procedures section 8.0 Table Representatives are responsible for ensuring that an appropriate alternate, approved by the LMTAC Executive, is identified and may include the staff representatives to LMTAC from the Table Representative's own jurisdiction, LMTAC staff or another alternate. to choose an alternate
- Who should be included on the Executive –email distribution list?

RECOMMENDATION AND MOTION TO EXECUTIVE:

FASC recommends that the Executive endorse additional provisions to LMTAC's Operating Procedures that clarify the following:

- That elected alternates only attend on behalf of the primary elected representative at LMTAC Board meetings.
- With the exception of acclaimed regional district seats and approved Table Representative alternates, elected positions of the LMTAC Executive Committee do not have alternate appointees

CARRIED UNANIMOUSLY

Request of Staff – That the Managing Director revise the Executive Committee email distribution list.

4.2 LMTAC Website

Members inquired further about the existing web services as it related to budget discussions.

Request of Staff – That the Managing Director undertake a cost comparison of three alternate website providers.

5. INFORMATION

No further information was received.

6. NEXT MEETING: April 5, 2006 (only as required)

7. CONCLUSION - The meeting concluded at 1.00 pm.