

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

June 28, 2006

Minutes of the Finance and Administration Sub-Committee (FASC) meeting scheduled at 4:00 p.m. to 5:00 p.m. on June 28, 2006, in the 2nd Floor Café East meeting room, 4330 Kingsway, Burnaby, B.C.

ATTENDANCE:	
SUB COMMITTEE	
Councillor Corinne Lonsdale (FASC Chair)	District of Squamish
Councillor Bob Osterman	City of New Westminster
Councillor Ted Schaffer	City of Langley
Councillor Colin Richardson	Village of Belcarra
Mayor Ralph Drew (LMTAC Chair/Ex Officio)	Greater Vancouver Regional District
ABSENT	
Chair John Turner	Squamish-Lillooet Regional District
STAFF	
Regan Schlecker	LMTAC Managing Director
Mark Kirsop	LMTAC Research/Communications Coordinator
Cheri Hamilton	Administrative Assistant and Acting Recording Secretary

CALL TO ORDER

Chair Lonsdale confirmed a quorum was in attendance and called the meeting to order at 4:10 pm am.

1. ADOPTION OF AGENDA

The agenda was adopted as presented.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES

June 7, 2006 - The minutes were adopted as presented.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Draft 2007 Budget Preparations

FASC Chair Lonsdale provided members with an overview of the following on-table budget items:

- LMTAC 2007 Budget Preparation – Discussion Points
- Draft 2007 Projected Budget
- Recommended revised 2007 Budget (Option E)
- Draft letter to the Minister re: Long Term Provincial Funding to LMTAC
- Draft letter to UBCM FNR Chair re: Long Term Provincial Funding to TACs

Members were reminded that FASC is to prepare a draft 2007 budget for review and endorsement by the Executive Committee at its next meeting July 12 and that a draft budget needs to be brought forward to the LMTAC Board for endorsement on July 26, 2006; in advance of the summer break. This is to coincide with the GVRD timeline for receiving an initial funding request before the end of July 2006. Following, a final budget will be endorsed by the Board upon its return in September.

Members reviewed the draft Budget (Option E) as recommended by the FASC Chair and the other options (A though D) that were outlined for consideration but not recommended.

RECOMMENDATIONS:

That LMTAC Executive:

- a) Review the draft budget preparation documents and endorse the Draft 2007 Budget (option E);
- b) Recommend the LMTAC Chair sent correspondence to the Minister and UBCM to request a rolling 2-year Provincial funding arrangement for \$40,000 annually;
- c) Recommend the Draft 2007 Budget (option E) for Board endorsement as the basis for preliminary regional district funding requests; and
- d) Consider the implementation of LMTAC Board meal requisitions in the amount of \$7.50 for each participating official and/or staff from each jurisdiction, pre-invoiced in January 2007.

CARRIED UNANIMOUSLY

3.2 Draft 2007 FASC-related Workplan Items

The Managing Director provided members with an overview of the status report on the 2006 Workplan to date. Members were advised that 80% of the activities were complete or in-progress. In response to a request for members to suggest a 2007 Workplan for FASC, the following comments were proposed:

Under *Finance, Organizational, Communication*:

- Maintain project 1 *Develop enhanced method to share table representative information across treaty tables* as on-going item
- Maintain project 2 *Review and develop methods to share LMTAC material with member councils/boards* as on-going item
- Revise project 3 to *Develop communications strategy for implementation of Final Agreement*
- Remove project 4, 5 and 6 as they are complete

Under *Standing Activities*:

- Maintain projects 1 through 8;
- Revise project 3 to reflect the new name "Lower Mainland Local Government Association"

RECOMMENDATION:

That the Managing Director create a draft 2007 Workplan based on the FASC comments received to bring forward to the LMTAC Executive Committee and Board for consideration. .

CARRIED UNANIMOUSLY

4. OTHER BUSINESS

4.1 LMTAC Website

RECOMMENDATION:

That the LMTAC Chair distribute a letter to the administrators of each LMTAC member jurisdiction to bring awareness to the LMTAC website and encourage members to include a prominent, direct link to the LMTAC website on their respective homepages.

CARRIED UNANIMOUSLY

5. **INFORMATION:** No information items were received.
6. **NEXT MEETING:** September 6, 2006 (as required)
7. **CONCLUSION:** The meeting concluded at 5:05 p.m.