

April 25, 2007

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, **May 2, 2007** from **10:00a.m. – 12:00noon** in the 2nd Floor Café West Meeting Room, 4330 Kingsway, Burnaby, BC.

1. AGENDA FOR ADOPTION

1.1 May 2, 2007

2. MINUTES FOR ADOPTION

2.1 March 7, 2007*

3. REPORTS

3.1 GVRD 2007 Remuneration Rate for Meeting Attendance*

Recommendation from Managing Director:

That FASC members:

- a. receive this report for information;
- b. consider the budget implications outlined in the Discussion section of the report; and
- c. endorse **option 1**, including amendments to the LMTAC Operating Procedures (11.1c) for Board endorsement.

3.2 Preliminary LMTAC 2008 Budget Assumptions*

Recommendation from Managing Director:

That FASC members review the attached budget documents to provide guidance on:

- preliminary 2008 Budget assumptions
- potential expenses for 2008
- revenue sources

4. OTHER BUSINESS

4.1 LMTAC Provincial Funding Request for 2007*

[Recommendation from FASC Chair to be provided on-table]

In-Camera

4.2 Administrative Assistant Contract Renewal

5. INFORMATION*

5.1 Financial Statements (as of March 31, 2007)

6. Next Meeting: June 6, 2007 [only as required]