

September 27, 2007

AGENDA FOR THE FINANCE & ADMINISTRATION SUB-COMMITTEE MEETING

You are requested to attend a meeting of the LMTAC FASC to be held on Wednesday, **October 3, 2007** from **10:00a.m. – 12:00noon** in the 2nd Floor **Café West** Meeting Room, 4330 Kingsway, Burnaby, BC.

1. AGENDA FOR ADOPTION

1.1 October 3, 2007

2. MINUTES FOR ADOPTION

2.1 July 4, 2007*

3. REPORTS

3.1 2008 Budget*

Recommendation from Managing Director:

That further to preliminary Board endorsement of the draft 2008 Budget on July 25, 2007, FASC members recommend the draft 2008 Budget for final endorsement by the LMTAC Executive Committee and Board in September.

3.2 2008 Orientation Session*

Recommendation from Managing Director:

That FASC Members consider the draft outline for the 2008 orientation / refresher session (**attached**) and provide further direction to staff.

3.3 2007 Annual Board Member Survey Results* [ON-TABLE]

Recommendation from Managing Director:

That FASC Members receive this report for information.

4. OTHER BUSINESS

4.1 Update – LMTAC Executive Committee Meeting with Minister de Jong

4.2 Update – Annual Regional District Presentations

4. OTHER BUSINESS continued ...

[in-camera]

4.3 Research/Communications Coordinator Annual Performance Review and Contract Renewal

- *Verbal update and on-table recommendation from Managing Director*

4.4 Managing Director Annual Performance Review and Contract Renewal

- *Verbal update and on-table recommendation from LMTAC Chair*

5. INFORMATION*

5.1 Financial Statements (as of August 31, 2007)

6. Next Meeting: November 7, 2007 [only as required]