

**LOWER MAINLAND TREATY ADVISORY COMMITTEE  
FINANCE AND ADMINISTRATION SUB-COMMITTEE (FASC) MEETING**

**July 4, 2008**

Minutes of the Finance and Administration Sub-Committee (FASC) meeting scheduled at 10:00 a.m. to 12 noon on July 4, 2008, in the 2<sup>nd</sup> Floor Café East meeting room, 4330 Kingsway, Burnaby, B.C.

<b>ATTENDANCE:</b>	
<b>SUB COMMITTEE</b>	
Councillor Corinne Lonsdale ( <b>FASC Chair</b> )	District of Squamish
Mayor Ralph Drew	Metro Vancouver
Director John Turner ( <b>FASC Vice-Chair</b> )	Squamish-Lillooet Regional District
Barbara Steele	City of Surrey
<b>STAFF</b>	
Regan Schlecker	LMTAC Managing Director (Recording Secretary)

**CALL TO ORDER**

FASC Chair Lonsdale confirmed quorum was in attendance and called the meeting to order at 10:15 a.m.

**1. ADOPTION OF AGENDA**

The agenda was adopted as presented.

**CARRIED UNANIMOUSLY**

**2. ADOPTION OF MINUTES**

The minutes of May 2, 2008, were adopted as presented.

**CARRIED UNANIMOUSLY**

**3. REPORTS**

**[In-Camera]**

**3.1 Comparative Analysis of LMTAC Staff Compensation\***

*On-table document titled "Comparative Analysis of LMTAC Staff Compensation", which was circulated for consideration, and subsequently collected at the conclusion of the meeting.*

Mr. David Gilbride, Compensation and Research Manager, Labor Relations, presented the findings of his report and provided members with an on-table copy for their consideration. During discussion, FASC members requested Mr. Gilbride to follow up with UBCM regarding staff benefits.

**RECOMMENDATION:**

*That the LMTAC Executive Committee and Board receive an on-table copy of the Labor Relations report for information at their next meeting and, further to the findings of the report, endorse FASC recommendations (to be provided on-table) with respect to the upcoming contract negotiations for both the Managing Director and Policy Analyst positions.*

**CARRIED UNANIMOUSLY**

**[Return to Public]**

**3.2 Draft 2009 Budget**

The FASC Chair provided members with an overview of the Draft 2009 Budget and noted that amendments were required following the previous discussion item. In particular, members discussed options for increased revenues and recommended amendments to the preliminary 2009 Budget assumptions.

**RECOMMENDATION:**

*That the LMTAC Executive recommend for Board endorsement:*

- a. *The following revised 2009 Budget assumptions:*
  - i. *Increase to regional district funding requests from 2008 by 5%; rather than 2.5%;*
  - ii. *Eliminate honoraria payment for annual orientation session attendance; and*
  - iii. *Increase to labor costs based on the update for in-camera item 3.1.*
- b. *The Draft 2009 Budget (as amended) as the basis for preliminary regional district funding requests.*

**CARRIED UNANIMOUSLY**

**RECOMMENDATION:**

*That the Managing Director proceed with drafting funding request letters, for review by the LMTAC Executive, to both the Minister of Aboriginal Relations & Reconciliation and Minister of Community Development to request an increase in the annual provincial funding contribution.*

**CARRIED UNANIMOUSLY**

The LMTAC Managing Director was requested to work with the financial analyst to amend the Draft 2009 Budget and circulate a copy to FASC members for consideration prior to tabling at the Executive Committee.

**4. OTHER BUSINESS**

**4.1 LMTAC Funding Request to UBCM re: Katzie Intergovernmental Relations Workshop Series**

FASC members requested an update from the LMTAC Chair on the status of the LMTAC funding request. Further to discussion, Councillor Steele expressed an interest to pursue the matter as a member of the UBCM Executive.

**Request of Staff:**

The Managing Director was requested to share copies of all correspondence related to LMTAC's request to both Councillor Steele and Councillor Lonsdale.

**5. INFORMATION**

**5.1 Financial Statements – as of April 30, 2008**

Members received the statements for information.

**6. NEXT MEETING:** To be determined.

**CONCLUSION:** The meeting concluded at 12:30 p.m.