

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)
REGULAR MEETING**

October 6, 2000

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 9:30 a.m. on October 6, 2000, in the 8th floor committee room, 4330 Kingsway, Burnaby, BC.

ATTENDANCE:		
JURISDICTION:	LMTAC REPRESENTATIVE:	ALTERNATE:
District of Maple Ridge	Councillor Candace Gordon (FOSC Chair)	
City of Port Moody	Councillor Meghan Lahti	
Village of Lions Bay	Councillor Peter Stevenson	
LMTAC STAFF ATTENDANCE:		
David Didluck	LMTAC Executive Director	

1. ADOPTION OF AGENDA (10:00am)

The agenda was adopted with the addition of two items to 'other business'.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES: Septmeber 1, 2000

The minutes were approved without amendment.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 DRAFT 2001 Budget

Members reviewed the draft 2001 budget (page 7 of agenda) prepared by Mr. Didluck. The draft budget reflects the assumptions developed by FOSC in July and Sept 2000, including:

- The new RD funding formula;
- assume BC contribution to be at the 2000 level;
- staffing will be at 2 full time and 1 part-time LMTAC staff;
- recognition of new activity at Katzie (increases in travel, mileage, accommodation and parking, and honorariums)
- increases in the following accounts: 8320, 8440, 8543, 8502.

Members brainstorm ways to reduce costs for 2001, including printing and minute taking.

Motion and Recommendation to LMTAC Executive: that the Executive and Full LMTAC approve distribution of only two (2) agenda packages to each LMTAC member for all LMTAC meetings to help reduce internal printing costs for 2001. It will be up to individual LMTAC member jurisdictions to decide how they wish to internally circulate the packages to their alternate elected and staff representatives. LMTAC agendas are also available on the web at: www.lmtac.bc.ca.

CARRIED UNANIMOUSLY

Request of Staff: that "facilitation" expenses for 2001 be reduced to \$6,000 from \$12,000, and that the "communications general" budget for 2001 be increased to \$15,000 from \$12,000 pending receipt of the new Communications Plan 2001 from the Communications Sub-Committee. Change the label "facilitation" to "facilitation/coordination" for clarity. Remove legal services for 2001, and increase miscellaneous to \$1000. An updated budget should be provided at the next FOSC meeting.

Request of Staff: clarify why \$1125 is showing in the September 25, 2000 actuals under miscellaneous.

Request of Staff: clarify if CSC has continued interest in the First Nations media monitor service. FOSC recommends it be cut to save costs if it is not being used.

3.2 Tracking In-Kind Local Government Contributions to LMTAC Activities

Members reviewed the response to date. Before a decision can be made on alternatives, more responses from members are needed, particularly from Delta. Need to check accuracy of feedback from New Westminster.

Request of Staff: clarify if CSC has continued interest in the First Nations Media Monitor service. Should it be cut to save costs if it is not being utilized by LMTAC members. An updated summary should be provided to the next FOSC meeting.

4. OTHER BUSINESS

4.1 Review of LMTAC Expense Policy (ON TABLE)

Request of Staff: More explicit wording for 11.2(d) is needed in the LMTAC Operating Procedures. The policy regarding the "most economical form of travel" needs to recognize that the costs of meals, parking, mileage and time PLUS a less expensive form of travel can actually cost more than an apparently more expensive form of travel. Add a definition for the "most economical form of travel".

4.2 Cross Cultural Forums (ON TABLE)

Deferred.

5. INFORMATION

All items were received.

- 5.1 Deadlines for Agenda Production
- 5.2 Honorarium and Expense Form

CARRIED UNANIMOUSLY

6. ADJOURNMENT: 11:30am - Next Meeting: November 3, 2000