

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)
REGULAR MEETING**

December 7, 2001

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 9:30 on December 7, 2001, in the 10th floor (North) conference room, 4330 Kingsway, Burnaby, BC.

ATTENDANCE:	
District of Maple Ridge	Councillor Candace Gordon (Chair)
Village of Lions Bay	Councillor Peter Stevenson (Vice Chair)
North Vancouver District	Mayor Don Bell (ex-officio)
Kirstie Pirie	Manager
Joy Smith	Administrative Assistant & Recording Secretary

1. ADOPTION OF AGENDA

The agenda was adopted without amendment.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES: November 1, 2001 FOSC minutes

The minutes were adopted without amendment.

CARRIED UNANIMOUSLY

3. REPORTS

4. OTHER BUSINESS

4.1 Revised Contract for GVRD Administration Services

Chair Gordon advised that there were discussions with the GVRD Treasurer on the Administration Services contract and it was agreed that there would be a 20% cut to GVRD administrative support.

Request of Staff: That staff work with FOSC Chair to prepare memorandum to initiate the 20% reduction with GVRD.

There was general discussion on services versus office rental, etc. It was agreed that we would track and monitor the hours of services provided to compare to the current hours outlined in the contract.

4.2 Staff Benefits

Chair Gordon initiated the inaugural discussion on benefits and revealed that we need to determine current staff interest. It was discussed that some staff do not require benefits as they are provided elsewhere. Members discussed options in lieu of providing benefits. Various options were discussed and it was agreed that Kirstie Pirie would review the GVRD benefit package options, including pension plans, to see if LMTAC could piggyback with them [as we have WCB coverage through them]. Joy suggested a Blue Cross benefit package option as well.

Request of Staff: That staff review options with GVRD and Blue Cross and report back at next FOSC meeting.

4.3 Review of Actuals, 2001

Chair Gordon reviewed the actuals in detail as this would be the last FOSC meeting of 2001. Members commented that, in general, most figures were well within budget. The following additional observations were made.

- \$15K decrease in labour costs
- minutes costs down due to cancelled meetings
- administrative contract services decreased approximately \$8K
- honorariums down due to tables coming to halt
- office rent [Kirstie Pirie will be remind GVRD of items not charged]; internet fees now charged

Kirstie Pirie advised that she met with the new financial analyst, Heather Chen and that she would be meeting with our Webmaster and Recording Secretary next week to sign new contracts for 2002.

4.4 LMTAC Honorarium Policies

Chair Gordon reviewed the intent of the policy which was to pay \$100 for 4 hours of meetings combined. ie: FOSC & CSC. The Executive and Full TAC is a 5 hour meeting and it was reinforced that our policy does differ from the GVRD.

4.5 2002 FOSC Meetings

The FOSC 2002 meetings are currently scheduled for the first Friday of each month, however, this may be changed depending on when the GVRD Aboriginal Affairs and Electoral Area meetings are held.

5. INFORMATION

5.1 Updated LMTAC Mission Statement, Roles and Project Screening Criteria

6. ADJOURNMENT: 10:50 a.m. – Next meeting February 1, 2002