

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC)**

February 1, 2002

Minutes of the Regular Meeting of the **Lower Mainland Treaty Advisory Committee (LMTAC) Finance and Organizational Sub-Committee (FOSC)** held at 9:35 a.m. on February 1, 2002, in the 10th floor north meeting room, 4330 Kingsway, Burnaby, BC.

ATTENDANCE:		
JURISDICTION:	LMTAC REPRESENTATIVE:	ALTERNATE:
District of Maple Ridge	Councillor Candace Gordon (FOSC Chair)	
Village of Lions Bay	Councillor Peter Stevenson (FOSC Vice Chair)	
Corporation of Delta	Councillor Vicki Huntington	
District of North Vancouver	Mayor Don Bell (LMTAC Chair/Ex Officio)	
LMTAC STAFF / OBSERVER ATTENDANCE:		
LMTAC Manager	Kirstie Pirie	

1. ADOPTION OF AGENDA (9:35 am)

The agenda was adopted.

CARRIED UNANIMOUSLY

2. ADOPTION OF MINUTES: December 7, 2001 FOSC

The minutes were adopted without amendment.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Review Implications of Provincial Cuts to LMTAC

Motion: that this item be moved into an in camera discussion.

CARRIED UNANIMOUSLY

Motion: that the regular FOSC meeting adjourn and move into the in camera portion.

CARRIED UNANIMOUSLY

The regular FOSC agenda re-commenced at 11:30am.

4. OTHER BUSINESS

4.1 Staff Benefits Plan

Members reviewed the correspondence from GVRD regarding benefit options.

Motion: that the information be forwarded to the Executive and Board for information and their recommendation.

CARRIED UNANIMOUSLY

4.2 Administrative Assistant Performance Evaluation/Contract Renewal

LMTAC Manager briefed the Committee on Mr. Smith's performance evaluation.

Motion: that Mayor Bell, on behalf of FOSC, provide a verbal report and recommendation on the Administrative Assistant's performance evaluation to the next Executive meeting and Full LMTAC.

CARRIED UNANIMOUSLY

4.3 Review of LMTAC Committee Structure

Motion: that this item be deferred to a later FOSC agenda.

CARRIED UNANIMOUSLY

5. INFORMATION

5.1 December Actuals

5.2 FOSC- Related Projects from the 2002 LMTAC Workplan

5.3 Update LMTAC Mission Statement, Roles and Projected Screening Criteria

Motion: that all information items be received.

CARRIED UNANIMOUSLY

6. ADJOURNMENT: 12:15 pm – Next Meeting: February 28, 2002 or March 1, 2002