

**LOWER MAINLAND TREATY ADVISORY COMMITTEE
FINANCE AND ORGANIZATIONAL SUB-COMMITTEE (FOSC) MEETING**

December 10, 2003

Minutes of the **Finance and Organizational Sub-Committee (FOSC)** meeting held at 3:00 p.m. on December 10, 2003.

ATTENDANCE:	
District of Maple Ridge	Councillor Candace Gordon (<i>FOSC Chair</i>)
City of Burnaby	Councillor Lee Rankin (<i>FOSC Vice-Chair</i>)
City of Coquitlam	Councillor Louella Hollington
Island Municipality of Bowen Island	Mayor Lisa Barrett (<i>via conference call</i>)
GVRD	Mayor Ralph Drew, LMTAC Chair, ex officio member
LMTAC Manager and Acting Recording Secretary	Kirstie Pirie
LMTAC Aboriginal Affairs Analyst	Regan Shlecker

CALL TO ORDER

Chair Gordon confirmed a quorum was in attendance and called the meeting to order at 3:45 p.m.

1. ADOPTION OF AGENDA

The two agendas were approved as circulated.

CARRIED UNANIMOUSLY

2. MINUTES FOR INFORMATION

November 6, 2003 Joint FOSC & CSC

The minutes were received for information as presented.

CARRIED UNANIMOUSLY

3. REPORTS

3.1 Review of Table Representation Issues

Kirstie Pirie reviewed the report that outlined how, as a result of anticipated increase to area treaty table activity, LMTAC may address issues related to table representation elections, budget planning, staffing resources, and information sharing systems involving provincial negotiators and the LMTAC office. Members agreed that the priority for LMTAC in 2004 would be Tsawwassen table and resources should be allocated accordingly. The Chair clarified that this would mean more of a focus on Tsawwassen table documents and less on broader policy development.

The Chair outlined that LMTAC should consider preparing a proposal for participation in the Tsawwassen Intergovernmental Relations Technical Working Group (IGRTWG) to provide to the Province, including potential costs associated with any of the following: paper or presentation preparation, workshop attendance, and consultation with LMTAC committee's (if necessary). Members acknowledged that the IGRTWG details are not finalized and will be discussed by the Parties in early 2004.

RECOMMENDATION AND MOTION:

That LMTAC begin researching costs and draft a proposal for LMTAC's involvement in the Tsawwassen Intergovernmental Relations Working Group.

CARRIED UNANIMOUSLY

3.2 Results of LMTAC Survey regarding Electronic Agenda Distribution

Kirstie Pirie reviewed the main themes and conclusions of the report based research and member feedback. FOSC Members agreed that the current challenges of electronic agenda distribution outweigh the benefits. The Chair offered that LMTAC could again review distribution methods at a future date.

RECOMMENDATION AND MOTION:

That the report be received for information and no further action be taken at this time.

CARRIED UNANIMOUSLY

4. OTHER BUSINESS

4.1 Review of Actuals- November 30, 2003

The Chair reviewed the Actuals and acknowledged that there is a continued positive variance close to \$35,000. Accordingly, members highlighted that LMTAC was in good financial standing for 2004 and also for 2005.

4.2 Manager Report - Verbal Update

Kirstie Pirie outlined that the 2004 LMTAC contracts had been completed and reminded members that the LMTAC office would be closed for the annual holiday break.

Ms Pirie advised that following the January 28th Elections, the LMTAC office will organize a table representative meeting to clarify respective expectations and responsibilities of table representatives and the LMTAC office.

5. INFORMATION - No information items were included.

6. ADJOURNMENT- The meeting concluded at 4:35 pm.